

Bobby Warren, Mayor  
Drew Wasson, Council Position No. 1  
Sheri Sheppard, Council Position No. 2  
Michelle Mitcham, Council Position No. 3  
James Singleton, Council Position No. 4  
Gary Wubbenhorst, Council Position No. 5



Austin Bleess, City Manager  
Lorri Coody, City Secretary  
Justin Pruitt, City Attorney

## Jersey Village City Council - Regular Meeting Agenda

Notice is hereby given of a Regular Meeting of the City Council of the City of Jersey Village to be held on Monday, March 21, 2022, at 7:00 p.m. at the Civic Center Auditorium, 16327 Lakeview Drive, Jersey Village, Texas, for the purpose of considering the following agenda items. All agenda items are subject to action. A quorum of the City Council will be physically present at the meeting; however, some members may participate in the meeting via videoconference call. The City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

### **A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT**

### **B. INVOCATION, PLEDGE OF ALLEGIANCE**

1. Prayer and Pledge by: Frank Maher

### **C. PRESENTATIONS**

1. Swearing in of Devarjaye "DJ" Daniel as honorary Assistant Chief of the Jersey Village Police Department. *Kirk Riggs, Chief of Police*
2. Employee of the Month - Lieutenant Heath Hawley

### **D. CITIZENS' COMMENTS**

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council.

### **E. CITY MANAGER'S REPORT**

1. Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report – January 2022, General Fund Budget Projections as of February 2022, and Utility Fund Budget Projections – February 2022.
2. Fire Departmental Report and Communication Division's Monthly Report
3. Police Department Monthly Activity Report, Warrant Report, Staffing/Recruitment Report, and Police Open Records Requests.
4. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report
5. Public Works Departmental Status Report
6. Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Budget Summary, and Parks and Recreation Departmental Report.
7. Code Enforcement Report

## **F. CONSENT AGENDA**

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes for the Regular Session Meeting held on February 21, 2022. *Lorri Coody, City Secretary*
2. Consider Ordinance No. 2022-08, receiving the Planning and Zoning Commission's Preliminary Report and calling a Joint Public Hearing of the City Council and the Planning and Zoning Commission concerning the proposal to amend the Jersey Village Code of Ordinances at Chapter 14, Article IV, Section 14-107 concerning Permitted and Specific Uses in District H (Industrial District). *Lorri Coody, City Secretary*
3. Consider Resolution No. 2022-12, suspending the May 2, 2022, effective date of the proposal by CenterPoint Energy Resources Corp., D/B/A CenterPoint Energy Entex and CenterPoint Energy Texas Gas – Houston Division to implement interim GRIP rate adjustments for gas utility investment in 2021 and requiring delivery of this Resolution to the company and legal counsel. *Austin Bleess, City Manager*
4. Consider Ordinance No. 2022-09, amending Chapter 66, Article II, Section 66-72 of the Code of Ordinances of the City of Jersey Village, entitled “No Parking/Tow-Away Zone Designated”, modifying the no parking times for streets during the school day; providing a penalty; providing for severability; providing for publication; and providing an effective date. *Austin Bleess, City Manager*
5. Consider Ordinance No. 2022-10, amending Chapter 66, Article II, Section 66-71 of the Code of Ordinances of the City of Jersey Village, entitled “no parking zones designated”, modifying parking on Rio Grande Street from Wyndham Parkway to Koester Street; providing a penalty; providing for severability; providing for publication; and providing an effective date. *Robert Basford, Director of Parks and Recreation*
6. Consider Resolution No. 2022-13, authorizing the City Manager to work with Tradition Energy to seek energy proposals and execute contract documents to provide electricity for city facilities. *Austin Bleess, City Manager*
7. Consider Resolution No. 2022-14, authorizing the City Manager to enter into an agreement with FGM Architects for the design of a new Jersey Meadow Golf Course Club House. *Robert Basford, Director of Parks and Recreation*

## **G. REGULAR AGENDA**

1. Consider Resolution No. 2022-15, reviewing and accepting the 2021 Annual Comprehensive Financial Report (CAFR) and the 2021 Single Audit Reports. *Isabel Kato, Finance Director*
2. Consider Ordinance No. 2022-11, amending the Comprehensive Zoning Ordinance of the city, by granting Jersey Village Lifestyle, Ltd., a Specific Use Permit (the “Specific Use Permit”) to allow the operation of an Assisted Living and Memory Care Center on a tract of land located within the city limits at 9300 Savile Lane, Jersey Village, Texas, 77040, and in “Zoning District G”; providing requirements and conditions for the Specific Use Permit; containing findings and other provisions relating to this Ordinance; providing a

penalty in an amount not to exceed two thousand dollars (\$2,000) for violations hereof; providing for severability; and providing an effective date. *Lorri Coody, City Secretary*

**H. MAYOR AND COUNCIL COMMENTS**

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

**I. RECESS THE REGULAR SESSION**

**Recess the Regular Session to Convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.074 – Personnel Matters.**

**J. EXECUTIVE SESSION**

1. Pursuant to the Texas Open Meetings Act Section 551.074 - Personnel Matters, conduct an Executive Session in order to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the City Manager and the City Secretary.  
*City Council*

**K. ADJOURN EXECUTIVE SESSION**

**Adjourn the Executive Session, stating the date and time the Executive Session ended and Reconvene the Regular Session.**

**L. ADJOURN**

**CERTIFICATION**

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, the Agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located at City Hall, 16327 Lakeview, Jersey Village, TX 77040, a place convenient and readily accessible to the general public at all times, and said Notice was posted on March 16, 2022 at 4:00 p.m. and remained so posted until said meeting was convened.

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*Lorri Coody, TRCM, City Secretary*

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling 713 466-2100 forty-eight (48) hours prior to the meetings. Agendas are posted on the Internet Website at [www.jerseyvillage.info](http://www.jerseyvillage.info).

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 441, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 441, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."

